

Contracts Manager Procurement

Employer:	East West Railway Company
Location:	London initially, then based in the Oxford-Cambridge corridor
Basis:	Permanent
Team dimensions:	Reporting directly to the Head of Procurement

Would you like to be at the forefront of the changing landscape of the rail industry?

A little bit about us:

East West Rail is a proposed new rail link between Oxford, Milton Keynes, Bedford, Cambridge and potentially beyond. As part of the wider plans for this strategically important corridor, it is one of the most high profile infrastructure projects in the UK today. The new railway will improve local connectivity and serve as a catalyst for economic development and the creation of new housing, as well as significantly reducing existing journey times.

We are building a diverse team and we welcome people with different types of experience and outlook.

We offer a truly breath-taking opportunity to:

- Innovate, positively disrupt and make impactful decisions
- Openly share your ideas and knowledge
- Be part of a passionate, diverse and friendly team
- Learn, develop and build the career of your dreams
- Have the right work-life balance through flexible working arrangements
- Be rewarded and recognised for your input

Key accountabilities:

As the Contracts Manager Procurement for the East West Rail scheme you will:

- Develop a commercial contract management strategy including the development and deployment of a contract management toolkit.
- Lead the development of tools and process, monitor contract performance and quality control of corporate suppliers (e.g. HR, IT, office facilities)
- Lead, monitor and oversee the contract management of EWR Co's strategic Contracts, establishing and managing the routine contract management to maximise the quality and value-for-money realised by the business, working closely with the broader executive team and functions to maintain alignment
- Support the Head of Procurement in the provision of support for commercial engagement and negotiations, including development and management of contracts, ensuring suitable resources are available

You should apply if you have:

Skills and Experience:

As Contracts Manager Procurement for the East West Rail scheme you will have at least 5 years' experience in commercial management, ideally of a regulated business and / or within the UK rail industry.

Your skills and experience will include:

- Strong knowledge of contract development and management
- Strong knowledge of procurement processes including relevant regulatory requirements (e.g. OJEU and Public Contracts Regulations)
- Strong financial and commercial acumen
- Experience and knowledge of sourcing and procurement techniques, principles and best practice relating to IT suppliers and / or third party management software
- Strong planning, leadership, people and team management skills
- Excellent communication, relationship management and presentation skills

Education and Qualifications:

- Post-graduate qualification in Procurement, Contract Management, business management, finance or a related discipline is advantageous
- Professional qualification e.g. MCIPS or equivalent is preferred

You will need to have the right to work in the UK.

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: **recruitment@eastwestrail.co.uk**