

Strategy Executive

Employer:	East West Railway Company
Location:	London initially, then based in the Oxford-Cambridge corridor
Basis:	Permanent
Role Summary:	Unique opportunity to support the development of a nationally significant infrastructure project currently in its initial stages through developing and managing the requirements management capabilities in this new organisation.
Team dimensions:	Reporting directly to the Head of Strategy and Business Planning

Would you like to be at the forefront of the changing landscape of the rail industry?

A little bit about us:

East West Rail is a proposed new rail link between Oxford, Milton Keynes, Bedford, Cambridge and potentially beyond. As part of the wider plans for this strategically important corridor, it is one of the most high profile infrastructure projects in the UK today. The new railway will improve local connectivity and serve as a catalyst for economic development and the creation of new housing, as well as significantly reducing existing journey times.

We are building a diverse team and we welcome people with different types of experience and outlook.

We offer a truly breath-taking opportunity to:

- Innovate, positively disrupt and make impactful decisions
- Openly share your ideas and knowledge
- Be part of a passionate, diverse and friendly team
- Learn, develop and build the career of your dreams
- Have the right work-life balance through flexible working arrangements
- Be rewarded and recognised for your input

Key accountabilities:

As Strategy Executive you will:

- Work directly with the Head of Strategy and Business Planning to drive the strategic direction of the company through thought leadership, innovation and the preparation of strategy papers
- Lead the preparation of strategic EWR Co board report/s and coordinate the production of specific board papers from individuals around the business to support strategic decision making
- Support the Head of Strategy and Business Planning in coordinating and reporting corporate wide project activities for consumption by the executive leadership team
- Drive best practice project management processes throughout projects and promote the consistent use of appropriate tools and methodology
- Provide support in the coordination and completion of corporate and business planning activities

TEAM DIMENSIONS

Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required.

You should apply if you have:

As the Strategy Executive for the East West Railway Company, you will have experience in a comparable role, in a safety critical environment.

Preferably, you will also have some experience of holding roles in fast paced and complex environments during the setup of a new organisation.

Your skills and experience will include:

- Working across multiple departments, managing dependencies, pulling on different parts of the organisation to deliver outcomes
- Experienced in business writing and producing high quality output using MS PowerPoint, MS Word and other visualisation / analytical tools
- Experience on major infrastructure programmes, preferably including rail or other guided transport systems
- Extensive experience in collating and integrating content from multiple sources (including external parties) and generating high quality communication material

EDUCATION AND QUALIFICATIONS

- Bachelor's degree or equivalent experience and training
- At least 3 years professional experience in a suitable role

You will need to have the right to work in the UK.

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: **recruitment@eastwestrail.co.uk**