

Project Health and Safety Manager

Employer: East West Railway Company

Location: Milton Keynes

Basis: Permanent

Role Summary: The Project Health & Safety Manager is responsible for overseeing all aspects of health & safety management for the design and construction phase of the scheme in support of the company's objective of achieving 'zero harm and developing a world class safety culture'.

Team dimensions: Reporting directly to the Head of HSSQ

A little bit about us:

East West Rail is a new direct connection, linking communities between Oxford and Cambridge, including Bicester, Milton Keynes and Bedford by rail.

Oxford, Cambridge and the communities in between are renowned for their vibrant economy, educational excellence and scientific innovation. They deliver growth and prosperity both locally and for the whole country; connecting these two cities and the communities in between is crucial to the social and economic future of the region.

East West Railway Company was set up to accelerate the delivery of the East West Rail infrastructure and passenger services, bringing faster journey times and easing pressure on local roads.

We were set up by the Secretary of State for Transport in 2017 to do things differently. We aim to innovate, positively disrupt, and challenge the status-quo, leading to quicker and more cost-effective project delivery, and an improved experience for passengers and the communities we serve.

As we build our team, we're looking for people with the right skills and mindset so that we can innovate, positively disrupt and set new industry standards. Whether you've been working on

some of the world's most exciting rail and infrastructure projects or can inspire us with your ideas and expertise from other sectors, we want to hear from you.

Responsibilities and accountabilities

As the Project Health and Safety Manager for the East West Rail scheme you will:

- Act as subject matter expert (SME) for design and construction health and safety for the EWR Co. Ltd. scheme;
- Develop and implement design and construction health and safety strategies, standards and procedures that form part of the company's certificated Health and Management System (HSMS);
- Take the lead to ensure the company discharges those legal duties (e.g. Client, Principal Designer) it may hold under the Construction (Design & Management) (CDM) Regulations 2015;
- Prepare and implement, as appropriate, those project delivery health and safety deliverables (e.g. CDM plans, Project Safety Strategies, Health and Safety files) that may be required to support the company's design and constructions activities and obligations under CDM and other relevant legislation;
- Ensure robust processes and procedures are in place to ensure company and supplier personnel site accidents and incidents are effectively reported, investigated, remedial actions implemented and closed out in accordance with industry best practice and statutory requirements (e.g. Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013), and suitable records maintained;
- Establish internal and external health and safety key performance criteria and indicators, ensuring provision of analyses and reports on the health and safety performance of EWR Co. and its suppliers to company leadership;
- Support the commercial and procurement process in the preparation of tender documentation (e.g. preparation of pre-construction information, development of contract health and safety specifications) and deliverables to ensure they meet project and regulatory requirements and assessment of supplier bid submissions (e.g. Construction Phase Plans) and all associated documentation;
 1. Support the Central Section team in the review and acceptance of contractors' and designers' submissions and documentation (e.g. Work Package Plans, method statements, lifting plans), especially with regard to high-risk activities;
- Develop and implement site-based, topical health, safety and wellbeing strategies and supporting campaigns that reflect and address key company design and construction risks, and aligned with industry goals and best practice with the objective of achieving 'zero harm';
- Act as scheme manager for Sentinel and other industry-related competency schemes (e.g. CCS) as appropriate;
- Conduct pre-work briefings and site health & safety inductions for EWR Co. personnel as required;
- Carry out regular site inspections and tours to ensure that company and supplier health and safety policies, plans procedures and legal requirements are being adhered to;
- Conduct site and supplier health and safety audits as part of the Audit Plan;

- Liaise with the Occupational Health and Safety Manager to ensure provision of suitable site health and safety training and safety equipment and materials (e.g. personal protective equipment (PPE)) for EWR Co. personnel and develop safety communications material (e.g. publications, briefing materials, etc.);
- Manage and nurture relationships with the key stakeholders and suppliers through effective promotion of health & safety and 'zero harm' as a collective goal;
- Proactively seek innovation, opportunities to increase efficiency and drive wasted effort out of the programme;
- Support the EWR Co. commitment to customer service and the customer journey;
- Take responsibility of your own and others' health and safety and of those who may be affected in the day-to-day delivery of this role by adopting and working to the EWR Co. Health and Safety Policy, principles and procedures;
- Co-operate with EWR Co. in all matters relating to personal health and safety, including following safe working procedures at all times;
- Act as a role model for EWR Co.'s vision and values, behaving in ways that are in alignment with EWR Co.'s Ways of Working, encouraging and supporting others to do so in addition; and
- Promote diversity in the workplace and adopt appropriate behaviors when interacting with colleagues

Team dimensions

Reports to the Head of HSSQ

Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required.

Experience and skills

As the Project Health and Safety Manager for the East West Rail scheme, you will have 10 years professional experience, with at least 5 years gained in the UK rail industry in a construction & major project delivery capacity.

Preferably, you will also have some experience of holding roles in fast paced and complex environments during the setup of a new organisation.

Your skills and experience will include:

- Extensive practical experience in project delivery health and safety management;
- Robust knowledge of associated management system standards (e.g. ISO 9001, ISO 14001) and relevant legislation, standards and regulations, especially in the delivery of capital programmes (e.g. Network Rail GRIP requirements);
- Strong risk management capabilities;
- Demonstrable experience in the delivery of education, training and cultural change programmes;
- Experience of facilitating and driving continuous improvement and innovation in an challenging and fast-moving engineering and technical environment;
- Experience of resolving and escalating risks, issues and conflicts as necessary;
- Experience in leading and managing teams within matrixed ways of working;

- Excellent communication, presentation and people management skills;
- Strong ability to engage and manage a variety of stakeholders; stakeholder engagement, negotiation and conflict resolution skills;
- Strong understanding of business needs and experience utilising health & safety to support an organisation's wider objectives; and
- Confidence in dealing with high levels of uncertainty and ambiguity in a constantly changing and challenging environment.

Education and qualifications

- Bachelor's degree (various engineering, science, environment and / or business appropriate) or equivalent demonstrable experience;
- Chartered Member of the Institution of Occupational Safety & Health (CMIOSH);
- Lead Auditor;
- Industry standard health and safety qualification (e.g. NEBOSH Diploma or equivalent);
- Rail-related safety skills (e.g. current CCS/Sentinel card holder) would be advantageous.

What we offer:

- Competitive base salary
- Up to 20% bonus based on individual and company performance
- Up to 12% employer's pension contribution
- 33 days holiday a year (including bank holidays) + up to 5 days to buy
- Life insurance
- Employee Assistance Programme
- Perks platform with hundreds of discounts and freebies
- On-the-spot and annual awards
- Advanced learning and development programmes
- Great work-life balance and flexible working opportunities
- Enhanced family-friendly policies
- Exceptional IT tools

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: recruitment@eastwestrail.co.uk