

Requirements Management Executive

Employer:	East West Railway Company
Location:	London initially, then based in the Oxford-Cambridge corridor
Basis:	Permanent
Role Summary:	Unique opportunity to support the development of a nationally significant infrastructure project currently in its initial stages through developing and managing the requirements management capabilities in this new organisation.
Team dimensions:	Reporting to the Head of Systems Engineering

Would you like to be at the forefront of the changing landscape of the rail industry?

A little bit about us:

East West Rail is a proposed new rail link between Oxford, Milton Keynes, Bedford, Cambridge and potentially beyond. As part of the wider plans for this strategically important corridor, it is one of the most high profile infrastructure projects in the UK today. The new railway will improve local connectivity and serve as a catalyst for economic development and the creation of new housing, as well as significantly reducing existing journey times.

We offer a truly breath-taking opportunity to:

- Innovate, positively disrupt and make impactful decisions
- Openly share your ideas and knowledge
- Be part of a passionate, diverse and friendly team
- Learn, develop and build the career of your dreams
- Have the right work-life balance through flexible working arrangements
- Be rewarded and recognised for your input

Key accountabilities:

As Requirements Management Executive for the East West Rail scheme you will:

- Set the structure for the ownership, content and assessment of requirements. Collate and track all business, operational, performance and other output requirements.
- Identify synergies and conflicts between requirements across the East West Rail programme and manage any associated changes required.
- Manage the development of programme requirement specifications, using appropriate analysis and evaluation to demonstrate that the correct scope has been defined to meet the programme's objectives.
- Assist in the production and review of remit documents and Output Specifications.

TEAM DIMENSIONS

- Part of the Engineering Directorate, reporting to the Head of Systems Engineering
- No direct reports
- Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required.

Day to day you'll:

- Assist in the production of processes and procedures to capture and manage requirements across the EWR programme
- Work with colleagues within the team to ensure that the DOORS system is correctly populated
- Work with colleagues across the company to ensure all requirements for the programme are adequately defined and captured
- Assist colleagues in the delivery teams in the production of remit documents
- Assist in the production of reports

You should apply if you have:

As Requirements Management Executive for the East West Rail scheme, you will have at least 5 years' experience in a comparable position, in the rail industry. Preferably, you will also have some experience of holding roles in fast paced and complex environments during the setup of a new organisation.

Your skills and experience will include:

- Knowledge of requirements management best practice within a transport infrastructure or similar environment
- The ability to develop and define strategies for requirements management

- Analytical skills with the ability to analyse complex data (quantitative and qualitative), draw conclusions, and produce solutions and decisions
- Experience of the approval of complex infrastructure schemes
- Good understanding of the standards and legislation applicable to railway infrastructure schemes
- Ideally, experience of the consenting processes used for major transport infrastructure schemes
- Understanding of railway operational control and communications systems
- An appreciation of relevant railway systems disciplines, including:
 - Civil engineering and structures
 - Permanent way
 - Signalling control
 - Communications
 - Rolling stock
 - Railway operations

EDUCATION AND QUALIFICATIONS

- Degree in a relevant subject (such as Engineering or IT) or equivalent experience and training
- Ideally, membership of a relevant professional body

You will need to have the right to work in the UK.

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: **recruitment@eastwestrail.co.uk**