

Head of Programme Controls

Employer:	East West Railway Company
Location:	London initially, then based in the Oxford-Cambridge corridor
Basis:	Permanent
Role Summary:	Unique opportunity to support the development of a nationally significant infrastructure project currently in its initial stages through implementing and managing the Programme Controls strategies and capabilities in this new organisation on the Western Section of the scheme.

Would you like to be at the forefront of the changing landscape of the rail industry?

A little bit about us:

East West Rail is a proposed new rail link between Oxford, Milton Keynes, Bedford, Cambridge and potentially beyond. As part of the wider plans for this strategically important corridor, it is one of the most high profile infrastructure projects in the UK today. The new railway will improve local connectivity and serve as a catalyst for economic development and the creation of new housing, as well as significantly reducing existing journey times.

Key accountabilities:

As Head of Programme Controls (Western Section) for the East West Rail scheme you will:

- Implement and maintain programme control management standards and procedures in the Western Section, and provide assurance and governance that the standards and procedures are complied with within the Western Section Delivery Business Unit

- Manage programme controls activity on the Western Section of the scheme, including but not limited to: schedule management, cost management, risk management, change management, and reporting against the Programme Measurement Baseline
- Interface with and support multiple stakeholders, internal and external, to ensure the integration of standardised Programme Controls tools, processes and an easily accessible flow of data
- Oversee the provision of accurate, succinct, informative and timely reporting of Central Section programme performance, including that of delivery partners and suppliers
- Integrate and interrogate programme level data from Network Rail and synthesise into accurate and timely reports for the Western Section
- Support other Programme Controls resources in the development of scheme-wide integrated reporting
- Provide various stakeholders, ranging from external sponsors through to the Western Section delivery teams, timely and accurate information, communicated with transparency and clarity
- Provide strategic level advice on schedule, cost, risk and reporting issues affecting the Western Section
- Support the procurement strategy and contract award process by identifying Programme Controls requirements.
- Manage the identification and integration of dependencies from multiple stakeholder programmes, including delivery partners and suppliers
- Manage change control for the Western Section
- Interrogate and challenge Network Rail/Alliance PowerBI information
- Support Programme Controls Head of Function as required
- Demonstrate compliance with all related industry leading practice and standards and ensure EWR Co. adopts practices which provide value for money equating to best in industry
- Support the EWR Co. commitment to customer service and the customer journey
- Take responsibility of your own and others' health and safety and of those who may be affected in the day-to-day delivery of this role by adopting and working to the EWR Co. Health and Safety principles
- Co-operate with EWR Co. in all matters relating to health and safety, including following safe working procedures at all times
- Act as a role model for EWR Co.'s vision and values, behaving in ways that are in alignment with EWR Co.'s Ways of Working, encouraging and supporting others to do so in addition

Promote equality in the workplace and adopt EWR Co. core values when interacting with colleagues and stakeholders

Team Dimensions:

- Highly strategic role

- Directly reporting to the Head of Programme Controls
- Dotted line working relationship with the Western Section Delivery Director
- Up to 1 direct report (TBC)

Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required

You should apply if you have:

As Head of Programme Controls (Central Section) for the East West Rail scheme, you will have at least 5 years' experience in a senior Programme Controls management position, ideally in a regulated industry and / or the rail sector. Programme Controls experience as both a contractor and client is advantageous.

Preferably, you will also have some experience of holding roles in fast paced and complex environments during the setup of a new organisation.

Your skills and experience will include:

- The development or implementation of Programme Controls standards, processes and / or systems
- Substantial programme management controls experience on major infrastructure programmes, preferably including rail or other guided transport systems, in both management and leadership roles
- Expert knowledge of programme controls functions (including scheduling, cost, risk, reporting and change control)
- Working knowledge of programme control tools and methodologies such as Primavera P6, critical-path analysis, earned value analysis, and Monte Carlo analysis
- Technical expertise in Engineering Procurement Construction Delivery
- Strong leadership, people and team management skills
- Excellent communication and presentation skills
- Strong ability to engage and manage stakeholders
- Experience in driving innovation and change in an established industry or organisation

Education and Qualifications:

- Bachelor's Degree in Engineering, Business or Construction Management or equivalent experience and training

You will need to have the right to work in the UK.

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: recruitment@eastwestrail.co.uk