

Operations Executive

Operational Readiness

Employer:	East West Railway Company
Location:	London initially, then based in the Oxford-Cambridge corridor
Basis:	Permanent
Team dimensions:	Reporting directly to the Head of Operations

Would you like to be at the forefront of the changing landscape of the rail industry?

A little bit about us:

East West Rail is a proposed new rail link between Oxford, Milton Keynes, Bedford, Cambridge and potentially beyond. As part of the wider plans for this strategically important corridor, it is one of the most high profile infrastructure projects in the UK today. The new railway will improve local connectivity and serve as a catalyst for economic development and the creation of new housing, as well as significantly reducing existing journey times.

Key accountabilities:

A unique opportunity to support the development of a nationally significant infrastructure project currently in its initial stages through supporting the development and implementation of the operations performance strategy and capabilities in this new organisation.

As Operations Executive – Operations in to Service you will:

Trial Running

Develop and agree a trial running plan for the Western section for inclusion within a franchise framework or for a stand alone operator to include but not limited to:

- Trial running testing of systems and operational control
- Unit availability, ECS and presentation for service

- Development of and scheduling of the associated training

Develop the requirements for inclusion within the ITT for a trial running plan for the Central section and wider route incorporating new rolling stock and following hand over from the constructor, to include but not limited to:

- System wide testing
- Operational control
- Trial running criteria for handover from contractor to the operator

Operational Readiness

Develop and agree an operational readiness plan in conjunction with the DfT either for inclusion within a franchise framework or for a stand alone operator:

- Based on the option for Western section develop an operational readiness plan that demonstrates and defines the steps required with the provider to start services in 2022.
- EWR Co to monitor delivery of operational readiness plan

Develop the requirements for the operational readiness plan for the complete line between Oxford and Cambridge:

- Development of the requirements for the Central line ITT and wider railway
- Develop or monitor the contractor's operational readiness plan to ensure delivery as per the published timeframes

Operational Contingency

Develop and agree in conjunction with NR and the operator for the Western section:

- Operational contingency arrangements
- Specification of EWR Co expectations
- Define monitoring arrangements that will be applied

Further responsibilities

- Proactively look to drive cost, time and wasted effort out of programmes
- Support the EWR Co. commitment to customer service and an excellent customer journey
- Take responsibility of your own and others' health and safety by adopting and working to the EWR Co. Health and Safety principles
- Co-operate with EWR Co. in all matters relating to health and safety, including following safe working procedures at all times
- Act as a role model for EWR Co.'s vision and values, behaving in ways that are aligned with EWR Co.'s Ways of Working, as well as encouraging and supporting others to do so too
- Promote diversity in the workplace and adopt appropriate behaviour when interacting with colleagues

You should apply if you have:

Essential skills and experience:

As Operations Executive, Operations in to Service for the East West Rail scheme, you will have 5 years' experience in a comparable role, in a safety critical environment.

Preferably, you will also have some experience of holding roles in fast paced and complex environments during the setup of a new organisation.

Your skills and experience will include:

- Relevant experience in trial running and system demonstration in a front-line railway operations role
- Comprehensive knowledge of transport engineering with specific rail experience
- Substantive knowledge of diverse business functions and principles (including, but not limited to supply chain, finance, customer service)
- Working knowledge of rail industry legal rules and guidelines
- Good knowledge of and experience applying practical operational readiness regimes
- The proven ability to review and assure solutions within a complex technical environment
- Strong analytical skills with the ability to analyse complex data (quantitative and qualitative), draw conclusions, and produce solutions and decisions
- Experience of providing operational support for large, technically complex, safety focussed and regulated projects, where there are multiple, complex interfaces
- Working knowledge of best practice in an engineering and technical environment across the asset lifecycle
- Knowledge of relevant legislation, standards and HSE regulations
- Experience of facilitating and driving innovation in an engineering and technical environment
- Experience and strong understanding of working in matrix team working environments
- Strong leadership, people and team management skills
- Excellent communication and presentation skills
- Strong ability to engage, influence and manage stakeholders

Education and qualifications:

- Bachelor's degree in business management and / or engineering or similar discipline or equivalent business experience and training

You will need to have the right to work in the UK.

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: [**recruitment@eastwestrail.co.uk**](mailto:recruitment@eastwestrail.co.uk)