

## Access Licence for Surveys

# BACS Transfer Form

**Please complete this using details for the bank account you would like us to credit with your licence fee/s.**

### Payee Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Banking Details

Sort Code: \_\_\_\_\_ Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Bank: \_\_\_\_\_

**Please select as appropriate:**

- ↓
- |        |   |          |
|--------|---|----------|
|        | Have you instructed professional advisors (surveyors or agents) to help you agree the Access Licence for Surveys?           | Yes / No |
| If yes | Have professional fees been incurred in relation to this process?   | Yes / No |
| ↓      |   |          |
| If yes | Have you been invoiced for these fees?  | Yes / No |
| ↓      |   |          |
| If yes | Have you already paid this invoice?   | Yes / No |
| ↓      |   |          |
| If yes | Please send us a copy of the invoice  | Yes / No |
| ↓      |   |          |
| If yes | If you have instructed professional advisors, are you able to recover the VAT that will be paid on these professional fees? | Yes / No |

If yes, please provide your VAT registration number here

\_\_\_\_\_

The information on both this form and the Contact Details Form (some of which we have already obtained from publicly available sources including HM Land Registry) is needed for the purposes of:

- entering into and permitting payments to be made in accordance with the terms of the Access Licence for Surveys; and
- keeping reliable records of interactions we have with stakeholders, as described further in our Personal Information Charter. It is also necessary for our legitimate interests including in particular development of the East West Rail Project, as described in this pack and our Personal Information Charter.

Our Personal Information Charter also sets out other important information, such as how we protect and retain your data, and the rights you have as a data subject. If you have any concerns, you have the right to complain to the Information Commissioner's Office. For further information in relation to how we process personal data, please see our Personal Information Charter at [www.eastwestrail.co.uk/personal-information-charter](http://www.eastwestrail.co.uk/personal-information-charter)