

Planner

Programme Management Office

Employer:	East West Railway Company
Location:	Milton Keynes
Basis:	Permanent
Role Summary:	Development and maintenance of configuration state schedule for Configuration State 3 (CS3) – Oxford to Cambridge
Team dimensions:	Reporting directly to the Head of Schedule

A little bit about us:

East West Rail is a new direct connection, linking communities between Oxford and Cambridge, including Bicester, Milton Keynes and Bedford by rail.

Oxford, Cambridge and the communities in between are renowned for their vibrant economy, educational excellence and scientific innovation. They deliver growth and prosperity both locally and for the whole country; connecting these two cities and the communities in between is crucial to the social and economic future of the region.

East West Railway Company was set up to accelerate the delivery of the East West Rail infrastructure and passenger services, bringing faster journey times and easing pressure on local roads.

We were set up by the Secretary of State for Transport in 2017 to do things differently. We aim to innovate, positively disrupt, and challenge the status-quo, leading to quicker and more cost-effective project delivery, and an improved experience for passengers and the communities we serve.

As we build our team, we're looking for people with the right skills and mindset so that we can innovate, positively disrupt and set new industry standards. Whether you've been working on some of the world's most exciting rail and infrastructure projects or can inspire us with your ideas and expertise from other sectors, we want to hear from you.

Responsibilities and Accountabilities

Accountabilities

- Develop and maintain CS3 schedules that are fully logic driven and appropriately represented in the integrated schedule with interfaces correctly identified and controlled.
- Prepare accurate, succinct, informative and timely reporting of schedule performance against baseline.
- Implement standard schedule management procedures and compliance requirements

Responsibilities

- Conduct regular monitoring against the schedule, working closely with the programme and CS3 teams to track and report progress and variances.
- Perform critical path and resource analysis of CS3, identifying schedule variances and developing work around plans and risk analysis.
- Earned Value Management implementation and reporting.
- Implementation of schedule change control.
- Support QSRA outputs and the integration and interrogation of supplier and/or partner schedules.
- Perform other schedule tasks and support the team at the direction of the Head of Schedule.
- Acting as a role model for EWR Co's vision and values, by supporting the EWR Co commitment to customer service, promoting diversity in the workplace, adopting appropriate behaviour when interacting with colleagues, and encouraging and supporting others to do the same.
- Your own and others' health, safety and wellbeing by adopting and working to the EWR Co Health and Safety principles, ensuring you follow safe working procedures at all times.
- Promote equality in the workplace and adopt appropriate behaviour when interacting with colleagues.

Role Dimensions

Reporting to the Head of Schedules

Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required.

Experience and skills

- Substantial hands-on experience working on major rail infrastructure projects or similar developing and maintaining multi-disciplined schedules.
- Good understanding of construction preferably in the rail sector.
- Extensive knowledge of planning tools (i.e., Primavera P6), processes and techniques and the ability to use them to develop and improve schedule performance.
- Ability to interrogate and challenge schedules and identify efficiencies.
- Strong process management, presentation and written communication skills.

Education and qualifications

- Project Planning Practitioner (PPP).
- Degree or equivalent in project management or engineering or equivalent training and experience.

What we offer:

- Competitive base salary
- Quarterly bonus scheme based on individual performance
- Up to 12% employer's pension contribution
- 36 days holiday a year (including bank holidays) + up to 2 days to buy
- Life assurance
- Employee Assistance Programme
- Perks platform with hundreds of discounts and freebies
- On-the-spot and annual awards
- Advanced learning and development programmes
- Great work-life balance and flexible working opportunities
- Enhanced family-friendly policies
- Exceptional IT tools

Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: recruitment@eastwestrail.co.uk