

# Head of Scheme Delivery

<b>Employer:</b>	East West Railway Company
<b>Location:</b>	Milton Keynes
<b>Basis:</b>	Permanent
<b>Role Summary:</b>	As the Head of Scheme Delivery here at EWR Co, you will develop and deliver the delivery strategy and schedule for the upgrade and building of the railway between Oxford and Cambridge across all configuration and target states.
<b>Team dimensions:</b>	Reporting directly to the Delivery Director

## A little bit about us:

East West Rail is a new direct connection, linking communities between Oxford and Cambridge, including Bicester, Milton Keynes and Bedford by rail.

Oxford, Cambridge and the communities in between are renowned for their vibrant economy, educational excellence and scientific innovation. They deliver growth and prosperity both locally and for the whole country; connecting these two cities and the communities in between is crucial to the social and economic future of the region.

East West Railway Company was set up to accelerate the delivery of the East West Rail infrastructure and passenger services, bringing faster journey times and easing pressure on local roads.

We were set up by the Secretary of State for Transport in 2017 to do things differently. We aim to innovate, positively disrupt, and challenge the status-quo, leading to quicker and more cost-effective project delivery, and an improved experience for passengers and the communities we serve.

As we build our team, we're looking for people with the right skills and mindset so that we can innovate, positively disrupt and set new industry standards. Whether you've been working on some of the world's most exciting rail and infrastructure projects or can inspire us with your ideas and expertise from other sectors, we want to hear from you.

# Responsibilities and Accountabilities

The Head of Scheme Delivery is responsible for planning, developing and implementing the delivery of the master programme activities that leads to delivery of railway infrastructure and systems ready for operation of the EWR scheme. This will include advising and leading the construction, logistics and pre-construction activity across the programme. As Head of Scheme Delivery, you will have the following responsibilities:

- Development and implementation of the delivery strategy for the construction/upgrade of the railway between Oxford and Cambridge, ensuring that the contracting model reflects the Enterprise approach, budget and stakeholders aspirations
- Development and planning of the delivery implementation plan, building on the developed strategy
- Responsible for the successful completion of a procurement, contracting and implementation approach with the supply chain to support delivery of the railway, including the necessary authorisations, permissions and assurance are in place to meet the agreed schedule dates
- Develop and plan pre-construction works, deliver advance works and main stream construction contracts to ensure opportunities to reduce impacts on the existing railway, maximise value for money and deliver to programme.
- Advising on all construction matters across the design, logistics and maintainability of the railway
- Ensure the development of a robust and rigorous risk register and change control process is in place for the delivery activities
- Ensure that Innovation, best practice and value for money are built into all stages of delivery along with alignment with the Enterprise approach.
- Support the consultation, stakeholder interfaces, testing, commissioning and final close-out of the scheme.
- Maintain records in accordance with quality assurance procedures
- Be responsible for and manage teams of project managers and partners to ensure delivery of outputs to programme
- Collaborate with external suppliers to ensure delivery of the EWR programme including interface points with Network Rail and other key parties
- Ensure that all processes meet safety, legal, and other standards
- Ensure the construction meets technical specifications developed by the Engineering Directorate and others as required
- Lead and implement processes that are aligned with the Enterprise approach
- Provide support and advice to teams on construction
- Participate in design review/ value engineering activities to ensure construction activities are cost effective and reduce risk of late entry into service.
- Work with a range of disciplines across the scheme including various project partners.
- Contribute new innovative ideas, materials, research and learnings to the Delivery team

# Role Dimensions

You will report directly to the Delivery Director, and you will work alongside the others in the Delivery team and with the relevant directors and functional leads elsewhere in the organisation

Develop and drive collaboration within the delivery and construction elements, be recognised as the guiding mind and single point of expertise for construction activity and be able to operate in a fast moving and at times uncertain environment, ensuring clear and logical outcomes are developed and delivered

Given the early stage of the project, it is likely that the nature of the role may evolve as the project progresses. It is also possible that other ad-hoc activities and duties may be required.

## Experience and skills

- Experience of working in a multi-disciplinary delivery and construction environment.
- Excellent written and verbal communication skills, and the ability to build positive relationships with multiple teams across the business and with partners and supply chain.
- Strong motivation to achieve and better programme milestones for time and cost
- Ability to develop, review and negotiate contracts for the programme
- Strong interpersonal skills to allow efficient and effective working with other professionals, along with good organisational skills and strong attention to detail
- Excellent working knowledge of industry and international construction practices and progressive innovative techniques
- Ability to operate at a senior level with proven track record of planning and delivery in large infrastructure projects
- Experience of building and introducing railways into service and the use of BIM and digital twin approaches

## Education and qualifications

- Degree or equivalent in an engineering, construction or similar discipline
- Membership of recognised professional body

## What we offer:

- Competitive base salary
- Quarterly bonus scheme based on individual performance
- Up to 12% employer's pension contribution
- 36 days holiday a year (including bank holidays) + up to 2 days to buy
- Life assurance
- Employee Assistance Programme
- Perks platform with hundreds of discounts and freebies
- On-the-spot and annual awards
- Advanced learning and development programmes
- Great work-life balance and flexible working opportunities
- Enhanced family-friendly policies
- Exceptional IT tools

## Join the team!

Please send your resume and a covering letter explaining why you are interested in the role and meet the above experience requirements to: [recruitment@eastwestrail.co.uk](mailto:recruitment@eastwestrail.co.uk)